

# Ste. Rose – School Plan for Level YELLOW Pandemic Planning

## Grades Kindergarten to Grade 12

**\*subject to change based on public health guidance\*\***

Details	<p style="text-align: center;"><b>Level Yellow – Caution</b></p> <p style="text-align: center;"><b>- In-class learning resumes with additional public health measures</b></p>
<p><b>Participants</b></p>	<ul style="list-style-type: none"> <li>• In-class learning resumes, five days per week, for students in K-12, students with special needs (all grades) and students who require additional supports.</li> <li>• Grades K-12 five days per week if they can maintain physical distancing and limit interaction between different groups of students. If not, Grades 9-12 will participate in blended in-class and remote learning, with a minimum of two days in class per week. <i>(Manitoba Education Guidelines, August 13, 2020)</i></li> </ul>
<p><b>School Day Structure</b></p>	
<p><b>Timetables</b></p>	<ul style="list-style-type: none"> <li>• Staggered arrivals and departures.</li> <li>• Staggered recess and breaks.</li> <li>• Use different exits and entrances to limit congestion.</li> <li>• Teachers will move between classes for Kindergarten to Grade Seven classes.</li> <li>• Students will move between classes for Grade 8 – 12 students.</li> <li>• Classrooms assigned to grade and combined classes.</li> </ul>
<p><b>Arrival / Dismissal</b></p>	<ul style="list-style-type: none"> <li>• K-4 students will be dropped off at the South end.</li> <li>• K-4 students will use staggered times and North entrance for Kindergarten and Grade Two. Grade Three and four students will use emergency doors. Grade One will use the East entrance door.</li> <li>• Grade 5 -7 students will use the West Entrance doors by the multi-purpose room for exit and arrival of buses</li> <li>• Grade 5 -6 will use the South Entrance for recess breaks and noon.</li> <li>• Grade 7 will use the West Entrance doors by the multi-purpose room for noon hours.</li> </ul>

<p><b>Arrival / Dismissal</b></p> <p><b>-continued-</b></p>	<ul style="list-style-type: none"> <li>• Grade 8-12 students will use the Home Ec. doors for exit and arrival of buses. The front door by the main office will be used during noon hour and for town students.</li> <li>• Bus dismissal will be staggered by cohorts starting at 3:25 pm.</li> <li>• Students will hand sanitize upon entering and leaving the building.</li> <li>• Students will be required to log in and out at the office when leaving the building.</li> </ul>
<p><b>Movement of Students</b></p>	<ul style="list-style-type: none"> <li>• Students are expected to stay in their designated class room (Kindergarten Room #101, Grade 1 Room #105, Grade 2 Room # 106, Grade 3 Room #102, Grade 4 Room #103, Grade 5 Room #121, Grade 6 Room #123, Grade 7 Room #124, Grade 8-12 will use Room #126, Room #131, Room #132, Room #109, Room #127</li> <li>• Grade 11 and 12 Biology class will be in the science lab.</li> <li>• Gym classes will be outdoors until temperature limit learning.</li> <li>• Students in Grade K- 6 will not be required to change for Phys. Ed classes.</li> <li>• Students in Grade 7 – 12 will be required to change for Phys. Ed classes.</li> <li>• Students are expected to sanitize before entering each classroom.</li> </ul>
<p><b>Academic Program</b></p>	
<p><b>Instruction</b></p>	<ul style="list-style-type: none"> <li>• Students and staff are to build handwashing into the daily routines and follow the protocols below: <ul style="list-style-type: none"> <li>○ Upon entry to a room</li> <li>○ Before snack/lunch</li> <li>○ After snack/lunch</li> <li>○ After toilet use</li> <li>○ After outdoor play</li> </ul> </li> <li>• Use of SeeSaw and TEAMS to ensure student familiarity of changing learning scenarios.</li> <li>• Curriculum focus is essential learnings in math, literacy, science, social studies.</li> <li>• K-8 essential outcomes are available at <a href="https://sites.google.com/a/manitobarurallearning.org/mrlc/tools-and-resources">https://sites.google.com/a/manitobarurallearning.org/mrlc/tools-and-resources</a></li> <li>• Design classroom instructions based on recovery learning documents.</li> </ul>

	Seating plan by grade for all teachers to use.
<b>Technology</b>	<ul style="list-style-type: none"> <li>• Kindergarten to Grade Four cohort will have their own laptop cart and iPad cart. They will be sanitized after each use and must remain in this cohort area.</li> <li>• Grade Five to Grade Seven cohort will use the South computer lab. Desktops are to be sanitized after each use.</li> <li>• The Grade 8 to Twelve cohort will use the laptop cart and iPad cart. This technology will be sanitized after each use.</li> </ul>
<b>Assessment and Reporting</b>	<ul style="list-style-type: none"> <li>• Teachers will use their professional discretion to determine appropriate formative and summative assessment practices for the learning context.</li> <li>• Reporting will occur as per division processes and regularly scheduled reporting periods identified on the TRSD school calendar for 2020-21.</li> <li>• Grade 3 and 4 provincial assessment and middle years' assessment will resume for 2021-2022 school year.</li> <li>• Grade 12 provincial assessments will be as directed by Manitoba Education.</li> </ul>
<b>School Supplies and Personal Belongings</b>	<ul style="list-style-type: none"> <li>• Student materials should be labeled and organized into personal containers/pencil cases with their names.</li> <li>• Sharing of equipment is not recommended.</li> <li>• Students are encouraged to bring a water bottle to school.</li> <li>• Students in Kindergarten to twelve are to wear masks when physical distancing is not possible.</li> <li>• Staff will be wearing masks when physical distancing is not possible.</li> <li>• If sharing is required, use of hand sanitizer or hand washing required before touching a device.</li> <li>• Students are only to bring essential items to school.</li> </ul>
<b>Alternate Learning Spaces</b>	
<b>Gym</b>	<ul style="list-style-type: none"> <li>• Besides the gymnasium, Phys-Ed can take place outdoors or in other spaces in the school community if safe to do so.</li> <li>• Playing and learning outdoors should be encouraged as much as possible.</li> <li>• Ensure that proper entry and exit procedures are in place that promote physical distancing and sanitary actions.</li> <li>• Sharing of equipment is not recommended.</li> </ul>

<b>Gym -continued-</b>	<ul style="list-style-type: none"> <li>• Use of locker rooms are prohibited for students in Kindergarten to Grade Six.</li> <li>• Locker rooms are to be used for Grade Seven to Twelve students.</li> <li>• Equipment used should be cleaned and sanitized between student and classroom usage.</li> <li>• Each cohort has their own designated equipment.</li> <li>• PHE Canada has prepared the following document to support re-entry to school for physical and health education. <a href="https://phecanada.ca/activate/return-school-phe-guidelines">https://phecanada.ca/activate/return-school-phe-guidelines</a></li> </ul>
<b>Library</b>	<ul style="list-style-type: none"> <li>• Students in Grade Seven – Twelve will use the library.</li> <li>• Librarian will move to Kindergarten – Grade Six classrooms for library time.</li> <li>• Use of outdoor classroom to have library.</li> <li>• Sanitization of books used by librarian and students.</li> <li>• Maintain physical distancing for seating of students.</li> </ul>
<b>Common Area</b>  <b>Canteen</b>	<ul style="list-style-type: none"> <li>• Physical distancing will be marked</li> <li>• Canteen will be used for preparing breakfast packages by one staff member if necessary.</li> <li>• Tables will be available and disinfected after use.</li> <li>• Grade 11 and 12 students will have access for lunch.</li> </ul>
<b>Transition to school in the fall</b>	<ul style="list-style-type: none"> <li>• Review report cards and transition meeting data completed in June 2021 to inform planning.</li> <li>• Communicate the safety plan with health precautions and procedures for the school/classrooms.</li> <li>• Communicate any alterations to typical school routines.</li> </ul>
<b>Student Well-Being</b>	<ul style="list-style-type: none"> <li>• Focus is on minimizing physical contact in the early years.</li> <li>• Communicate expectations regarding physical distancing through the grades.</li> <li>• Model calmness and kindness.</li> <li>• Provide instruction to students on internet safety.</li> <li>• Communicate expectations on hand hygiene.</li> <li>• Implement mental health checks during homeroom Fridays.</li> </ul>

<b>Safety Plan</b>	
<b>Enhanced Personal Protective Practices</b>	<ul style="list-style-type: none"> <li>• Practices for reducing the risk of transmission as identified by the Public Health Agency of Canada (PHAC), Health Canada, and Centers for Disease: <ul style="list-style-type: none"> <li>Avoid touching eyes, nose, mouth or face; Cough or sneeze into a tissue or the bend of your arm, not your hand; Dispose of any tissues you have used as soon as possible in a lined waste basket and wash your hands afterwards; Clean and disinfect frequently touched objects and surfaces; Do not share personal items or supplies such as phones, pens; Avoid common physical greetings, such as handshakes; Practice physical distancing of two meters from others; Wash hands often with soap and water for at least 20 seconds before and after using the washroom, when preparing food, after blowing nose, coughing, or sneezing, and when arriving or leaving site. If hands are not visibly soiled, and soap and water are unavailable, alcohol-based hand sanitizer can be used.</li> </ul> </li> <li>• Students in Grade 4 to twelve students are to wear face masks when physical distancing is not possible.</li> <li>• Broadcast regular announcements on reducing the spread of COVID 19 during morning announcements.</li> </ul>
<b>Monitoring for Symptoms</b>	<ul style="list-style-type: none"> <li>• Individuals are encouraged to use the <a href="#">self-assessment tool</a> or call Health Links at 1-888-315-9257.</li> </ul>
<b>Limiting Physical Contact</b>	<p>Refer to physical distancing measures in Manitoba’s framework to resume in-class learning at <a href="https://www.gov.mb.ca/covid19/restoring/safeschools">https://www.gov.mb.ca/covid19/restoring/safeschools</a> for details.</p> <ul style="list-style-type: none"> <li>• Minimize the number of teachers and support staff working with a specific cohort.</li> <li>• Arrange classrooms for physical distancing and instructional space.</li> <li>• Stagger recess and school day transitions.</li> <li>• Promote and practice the use of non-physical greetings.</li> </ul>
<b>Managing Guests, volunteers, visitors, and community groups</b>	<ul style="list-style-type: none"> <li>• Restrict nonessential visitors, volunteers and activities involving external groups or organizations.</li> <li>• Consider virtual meetings for student led conferences, awards, etc.</li> </ul>

<b>Extra-curricular Activities</b>	<ul style="list-style-type: none"> <li>• Extra-curricular activities can begin following Public Health orders.</li> <li>• Sports Teams are able to practice.</li> </ul>
<b>Facilities and Cleaning /Sanitation</b>	<ul style="list-style-type: none"> <li>• Refer to MSBA School Re-Entry Protocols for details.</li> <li>• Spray disinfectant and shop towels/paper towel available in offices and classrooms.</li> <li>• Each classroom will be supplied a bottle of hand sanitizer.</li> </ul>
<b>Nutrition Programs</b>	<ul style="list-style-type: none"> <li>• Breakfast and Snack program will be served in individual portions to each child by a designated staff member in their classroom.</li> <li>• Food provided by families should be stored with the child’s belongings.</li> <li>• Proper hand hygiene must be practiced before and after eating.</li> <li>• Nutrition programs will take place in designated class rooms for each grade.</li> <li>• No self-serve or family style meal service.</li> <li>• Utensils must be cleaned and sanitized after each use or be disposable and pre-packaged.</li> <li>• Food from home must not be shared with other students.</li> <li>• Students are prohibited from preparing food to be served to others.</li> </ul>
<b>Noon hour and recesses</b>	<ul style="list-style-type: none"> <li>• Promote physical distancing.</li> <li>• Staggered entry and exits with each cohort.</li> <li>• Identify outdoor activities where social distancing can be maintained as much as possible and share/pre-teach the activities to the class.</li> <li>• Encourage town students in grade 7 through to 12 to go home for lunch and return at the beginning of afternoon classes.</li> <li>• Students who remain at school at the Grade 5 – 12 will eat lunch in their designated rooms.</li> <li>• Sanitization of any equipment used during noon and recess hours.</li> </ul>

<p><b>Noon hour and recesses</b></p> <p><b>-continued-</b></p>	<ul style="list-style-type: none"> <li>• Kindergarten to Grade Four students will be required to bring bag lunches there will be no microwave available for lunches and/or snacks.</li> <li>• Students in Grade Five – Seven will have one microwave to share. Lunch Hour supervisor will monitor physical distancing and sanitizing.</li> <li>• Students in Grade Eight – Twelve will have access to microwaves. Students are responsible for sanitizing the microwave.</li> <li>• Hand sanitize before and after eating.</li> <li>• Clean Desks after eating</li> </ul>
<p><b>Transportation Plan</b></p>	
<p><b>Transportation</b></p>	<ul style="list-style-type: none"> <li>• The Kindergarten to Grade Four cohort will be dropped off at the elementary entrance for bus arrival.</li> <li>• The Kindergarten to Grade Four cohort will use the entrance/exit at the main office for bus dismissal.</li> <li>• The Grade 5 – 7 cohort entering the West doors by the multi-purpose room for bus arrival and dismissal.</li> <li>• The Grade 8-12 entering the school by the Home Ec. entrance for bus arrival and dismissal.</li> <li>• Bus dismissal will be staggered with each cohort being called to the bus beginning at 3:25 pm.</li> <li>• Physical distancing will be used when entering and leaving the building.</li> <li>• Masks are required for students on the bus.</li> </ul>