



## **Ste. Rose School**

Box 129  
280 Gendreau St  
Ste. Rose, MB  
R0J 1S0

**Course Titles:** Applying Information and Communication Technology 1 15F  
and Applying Information and Communication Technology 2 15F

**Teacher:** Mr. Grammatico ([mgrammatico@trsd.ca](mailto:mgrammatico@trsd.ca))

**Dates:** Semester 1 (September 2023-February 2024)

Days 1, 2, 3, 4, and 6

**Room:** 132 and/or 131

\*Note: this course consists of 2 0.5 credit courses which will be assessed separately. This means you will receive 2 separate marks and report card comments, each pertaining to the relevant course.

### **Rationale:**

As per the curriculum, the purpose of these courses is to “reinforce and extend the ICT knowledge, attitudes, and skills acquired by students in the Early and Middle Years. This course will further prepare students to use ICT to learn and demonstrate their learning in all Senior Years courses”. ([Senior Years Information and Communication Technology: Manitoba Curriculum Framework of Outcomes \(gov.mb.ca\)](http://www.gov.mb.ca/education/curriculum/frameworks/ict/senior_years_information_and_communication_technology_manitoba_curriculum_framework_of_outcomes.html))

### **Materials:**

- + Laptop and charger
- + Binder, paper, pens or pencils (if choosing to take notes manually)

### **Course Overview:**

As part of this course, students will:

- + Organize and categorize information

- + Solve problems, reach conclusions, and make decisions using data in spreadsheets and/or databases
- + Evaluate various forms of data to determine context, bias, and motive
- + Analyze data for manipulation
- + Design electronic plans
- + Design and create web pages
- + Create animations
- + Evaluate sources of information

### **Assessment:**

Students will receive a final mark for this course based on the following weighting:

Projects: 70%

Final Project: 30%

Throughout the course, students will complete several projects pertaining to the learning objectives.

Although there will be only 1 final project, it will have a section for ICT 1 and a section for ICT 2.

\*A minimum mark of 50% is required in each course to receive credit.

### **Class Policies:**

Course materials will be uploaded onto Microsoft Teams. In the event of an absence, you are expected to consult Microsoft Teams and look through the material that you missed. It is also your responsibility to consult the teacher regarding any assignment(s) that you might have missed.

All students are expected to attend each and every class, and be on time.

### **Cell Phones:**

Cell phones are only allowed to be used when the teacher says so. They must be kept in a locker or in a backpack otherwise. Cell phones are not permitted to be used as calculators for quizzes or exams. Recordings/Snaps are not to be taken in class.

### **Laptops:**

You are expected to only use your laptop for lesson related tasks such as taking notes, completing projects, or accessing Teams. Gaming or using social media on your laptop during class is not acceptable.

### **Projects:**

It is the student's responsibility to complete projects by the stipulated deadline. It is important to learn how to manage one's time effectively. Barring extenuating circumstances, project marks will receive the following deduction for lateness:

1 day: 10%

2 days: 20%

3 days: 30%

4+ days: no credit

### **Plagiarism/Cheating Policy**

1 st offense- The student will receive a 0 (zero) on the assignment. A phone call/email will be sent to the parent/guardian.

2 nd offense- A letter will also be sent home to the parent/guardian. The parent must sign the letter and return it to the school. The Student will receive a 0 (zero) on the assignment.

3 rd offense- The student will receive a zero on their assignment and they will be referred to the principal for further disciplinary action. A meeting will need to be arranged with the parent/guardian to address the severity of this issue.

