

Turtle River School Division

P.O. Box 309 McCreary Mb. R0J 1B0
Telephone 204-835-2067 Fax 204-835-2426
Email divoffice@trsd32.mb.ca

Bev Szymesko
Superintendent of Schools

Shannon Desjardins
Secretary Treasurer

Consent for the Release of Information

I, _____, hereby give consent
(Full Name)

to _____
(Name of Party who is to release the information)

of _____
(Address of Party who is to release the information)

to release the following information:

- _____ Medical/Physical Condition
- _____ Resource Reports/Tests
- _____ Psychologist/Speech Pathologist
- _____ Other Confidential Material

of _____
(Student's Name and Address)

to Ste Rose School
(Name of Party to Receive Information)

of Box 129 . Ste Rose du Lac, MB R0L 1S0
(Address of Party to Receive Information)

to Resource Dept
(Description of how information will be used)

I understand that this information will be used for professional purposes only.

Signed _____

Date _____

TURTLE RIVER SCHOOL DIVISION STUDENT REGISTRATION FORM



OFFICE USE

Entry Date: _____

_____	_____	_____	_____
SCHOOL	MET NO.	STUDENT NO.	DATE

Information to be entered by Student's Parents/Guardians – PLEASE NOTIFY SCHOOL IF ANY INFORMATION CHANGES
STUDENT INFORMATION (Please Print)

Please fill in and return to the school as soon as possible.

Legal Last Name _____ Birth Date: _____ Verified

Type of Identification: _____

First Name _____ Second Name _____

Name Known by _____

Languages(s) Spoken at Home: English Oji-Cree French Other (please list _____)

Current or Last School Attended: _____ Division: _____

School's Address: _____ School's Phone No: _____

Last Grade Completed: _____ Grade Registering In: _____

Treaty Number: _____ Band Name: _____

STUDENT MAILING ADDRESS

Apt. No. /Street: _____ Community/Town/Village/City: _____

P.O. Box No: _____ Postal Code: _____ Student Email Address: _____

Home Phone: _____ Cell Phone: _____ Other Phone: _____

Section/township/range _____ Bus Driver: _____ (if known)

PARENT/LEGAL GUARDIAN AND CONTACT INFORMATION

Legal Custody (only if applicable) Joint Mother Other (please note) _____
 Father Guardian Agency (please note) _____

Parent or Legal Guardian Student lives with

Relation to Student: _____
 Last Name _____
 First Name _____
 Address if different from above: _____

 City/Prov. _____ Postal Code _____
 Home Phone _____
 Cell/Other Phone _____
 Email _____
 Employer: _____
 Work Phone _____ Ext. _____

Parent or Legal Guardian Student also lives with

Relation to Student: _____
 Last Name _____
 First Name _____
 Address if different from above: _____

 City/Prov. _____ Postal Code _____
 Home Phone _____
 Cell/Other Phone _____
 Email _____
 Employer: _____
 Work Phone _____ Ext. _____

Parent or Legal Guardian Student also lives with

Relation to Student: _____
 Last Name _____
 First Name _____
 Address if different from above: _____

 City/Prov. _____ Postal Code _____
 Home Phone _____
 Cell/Other Phone _____
 Email _____
 Employer: _____
 Work Phone _____ Ext. _____

EMERGENCY CONTACT (if parent/guardian cannot be reached)

Relation to Student: _____
 Last Name _____
 First Name _____
 Address: _____
 City/Prov. _____ Postal Code _____
 Home Phone _____
 Cell/Other Phone _____
 Email _____
 Work Phone _____ Ext. _____

EMERGENCY BILLET - Name of town billet (friend or relative that lives in town where child can stay in case of a storm: _____ Phone No. _____

FAMILY – Pre-School/School Age Siblings

Name: _____ Gr. _____ School _____ Age _____
 Name: _____ Gr. _____ School _____ Age _____
 Name: _____ Gr. _____ School _____ Age _____
 Name: _____ Gr. _____ School _____ Age _____
 Name: _____ Gr. _____ School _____ Age _____

STUDENT REGISTRATION FORM

MEDICAL INFORMATION

Manitoba Health Registration No. _____ Personal Health I.D. No. _____

Health Concerns/Allergies: _____

Family Doctor: _____ Phone: _____

INDIGENOUS IDENTIFICATION DECLARATION

Indigenous Identity Declaration Authorization and Statement of Understanding

Indigenous Identity Declaration helps to support the efforts of Manitoba Education and Training and school divisions to plan and improve programs in a way that is responsive to Indigenous learners. (Providing this personal information is voluntary and optional. It is being collected in compliance with section 36(1)(b) of The Freedom of Information and Protection of Privacy Act as it is necessary for and relates directly to the activity of Manitoba and school divisions to plan, deliver and improve programs.)

1. I, _____, (name of parent/guardian, please print clearly):
 - Am submitting my child's Indigenous Identity Declaration for the first time
 - Am making changes to my child's Indigenous Identity Declaration
 - Already submitted my child's Indigenous Identity Declaration and have no further changes to make at this time.

2. Is your child an Indigenous person, that is, First Nation (North American Indian), Métis, or Inuk (Inuit)? **Note: First Nations (North American Indian) include Status and Non-Status Indians**
 - If "Yes", mark the square(s) that best describe(s) your child now:
 - Yes, First Nation (North American Indian)
 - Yes, Métis
 - Yes, Inuk (Inuit)

3. Which best describes your child's Indigenous cultural-linguistic identity?
 - Please select up to two choices:
 - Anishinaabe (Ojibway/Saulteaux)
 - Ininiw
 - Dene (Sayisi)
 - Dakota
 - Oji-Cree
 - Michif
 - Inuktitut
 - Other-please specify: _____

INFORMED CONSENT

(MEDIA, STUDENT WORK, ELECTRONIC COMMUNICATION, AND COMPUTER AND INTERNET USAGE)

ELECTRONIC COMMUNICATION – Student usage of division email and sharing of information through email (e.g. Newsletters, etc.)

As students complete activities and assignments, they are expected to submit and communicate electronically with email. Email is an important 21st century skill that students need to learn to use effectively in order to prepare them for the world. Being efficient in using email as a form of electronic communication is expected of students in our schools. Students are required to be able to submit work and communicate using email.

The division is able to provide students with an email for educational use. Students are obliged to follow the division policy regarding the "proper usage" of division email and may be required by teachers to use as a way of submitting work and assignments.

_____ I GIVE CONSENT _____ I DO NOT GIVE CONSENT

As a parent/guardian I allow schools and the division to communicate with me electronically. The electronic distribution (email) of newsletters, school updates and announcements regarding division and school activities, events and news (including fundraising and promotions).

_____ I GIVE CONSENT _____ I DO NOT GIVE CONSENT

to receive information electronically and will provide my email below.

Email address: _____

MEDIA – Television, Radio, Internet Media, and Divisional Video Productions

As your child grows and learns, they will have the opportunity to participate in many amazing activities and experiences in our schools. We would like to share these positive experiences with the broader community by inviting journalists and other members of the media to visit our schools. Photographs, videotaping or interviews are allowed at schools only with the permission of the principal.

_____ I GIVE CONSENT _____ I DO NOT GIVE CONSENT

for my son/daughter (or myself as an adult student) being photographed, videotaped/recorded or interviewed by the media.

STUDENT REGISTRATION FORM

COMPUTER and INTERNET USAGE –Student Usage of School Computers for completing school work and the Usage of the Internet for Research and Educational Purposes

Turtle River School Division recognizes the educational benefits of computer technology and internet access. Technology is promoted as a valuable instructional learning tool that enhances the ability of teachers to provide new and exciting learning opportunities for students. Students are supervised while using computers, the Internet, and any Information and Communication Technology (ICT). Students are taught the necessary skills to use technology and the internet in a proper manner.

I understand and will follow the guidelines as set in the division policy and school handbooks in regards to the Appropriate Use of Computers and Communication Devices. This includes the use of the Internet; including social media, text messaging and instant messaging and other forms of online communication and sharing platforms and resources that are provided by the Turtle River School Division networked computers. Access to computers and the Internet is for educational purposes as set out in the Turtle River School Division Policy. I further understand that should I commit any violation, my access privileges may be revoked and disciplinary action and/or appropriate legal action may be taken as deemed necessary. As the parent/guardian of the student, I have read the regulations for the Appropriate Use of Information Communication Technology (ICT) and the Use of Personal Communication Devices.

_____ I GIVE CONSENT _____ I DO NOT GIVE CONSENT

for my son/daughter (or myself as an adult student) to use school computers, have access to the internet, and use any of their own personal devices.

Print Name of Parent/Legal Guardian: _____

Date: _____ Signature of Parent/Guardian: _____

Signature of Student (Grades 7-12 Only): _____

STUDENT WORK, PHOTOGRAPHS, and SCHOOL PROMOTION – Publish and Display (School Display, School Newsletters, Newspapers, Division/School Webpages and Social Media)

Our school would like to share information and communicate with parents/guardians by highlighting the school; students and student work or activities in a variety of publications and/or **Division organized or sponsored event(s)**. It will allow us to share with you the parent/legal guardian about some of the highlighted activities, work and projects your child is participating in at school. This will also showcase our school to the community and general public. Some examples of sharing include but are not limited to:

- Publication of their work (referenced appropriately) in school and division publications as printed or posted on division/school websites (*e.g. Writing compilations, submission for contests, modelling and sharing in schools, other educational purposes, etc.*).
- School or Division publications (newsletters, articles, webpages, community reports, etc.)
- Local newspaper submitted articles
- Sharing on division social media platforms (e.g. Twitter, Facebook)
- Displayed work in schools and the division office (in the hallways, classrooms, and at various presentations and events)

*** Please note: Student photographs posted to Turtle River School Division websites will not identify students by full name (only first name)**

_____ I GIVE CONSENT _____ I DO NOT GIVE CONSENT

to the Turtle River School Division to publish or show my child's, or my (as an adult student) photographs, name, grade, school and samples of my or my child's work in various publications and/or **at a Division organized or sponsored event**. I understand that photographs of students posted to the school or Turtle River School Division website will not identify students by full name.

Date: _____ Signature of Parent/Guardian: _____

This personal information is being collected under the authority of The Public Schools Act for School related purposes. It is protected by the Protection of Privacy provisions of the Freedom of Information and Protection of Privacy Act and the Personal Health Information Act. If you have any questions about the collection, please contact your school principal.

REQUEST FOR BUS TRANSPORTATION

The Public Schools Act requires school divisions to provide transportation to all students living within their division boundaries. There are occasions where some students wish to attend schools in another division. In order to address the transportation of these students in adjoining divisions Turtle River School Division has adopted the enclosed policy. This policy is intended to provide educational services in the most cost effective manner for the taxpayers of Manitoba.

Please complete this form and return to:

Transportation Department
Turtle River School Division
Box 309
McCreary, MB R0J 1B0

Name of Student(s)	Birthdate	Grade	Parents'/Guardians' Names
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Does your child have any health care needs that the bus driver needs to be aware of? (eg, allergies, asthma, heart condition, bleeding disorder, seizures, medication, etc.) _____

Any special information or concerns the bus driver should be aware of: _____

Mailing Address: _____

Phone Number(s): _____

Land Location of Residence: _____

Sec. / Twp. / Rge. OR Street Name & House #

Requesting Transportation to _____ School.

Requested date for transportation to begin: _____

Reason(s) for Requesting Transportation: _____


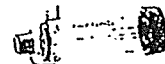
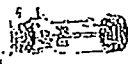

Signature of Parent/Guardian: _____ Date: _____

OFFICE USE ONLY:

Bus Driver: _____ Approx. Pick-up Time _____ AM

Transfer Bus Driver: _____ Approx. Drop-off Time _____ PM


INDIVIDUAL HEALTH CARE PLAN (IHCP) ASTHMA (2)

Name: _____ Birthdate: _____		Photo	
School/Community Program: <i>Ste. Rose School</i>			
Grade: _____ MHSC: _____ PHIN: _____			
MedicAlert™ bracelet worn? <input type="checkbox"/> Yes <input type="checkbox"/> No	Does the child ride the bus? <input type="checkbox"/> Yes Bus No. _____ <input type="checkbox"/> No		
Parent/Guardian Name: _____	Home Phone No.: _____	Daytime Phone No.: _____	Cell Phone No.: _____
Parent/Guardian Name: _____	Home Phone No.: _____	Daytime Phone No.: _____	Cell Phone No.: _____
Alternate emergency contact: _____	Home Phone No.: _____	Phone No.: _____	Cell Phone No.: _____
Allergist: _____	Phone No.: _____		
Pediatrician/Family Doctor: _____	Phone No.: _____		
TRIGGERS: List items that most commonly trigger your child's asthma.			
RELIEVER MEDICATION (or bronchodilator) provides fast temporary relief from asthma symptoms. It is recommended that reliever medication is carried with the child so it is available if asthma episode occurs.			
What reliever medication has been prescribed for your child? (CHECK ONE)	<input type="checkbox"/> Salbutamol (e.g. Ventolin®, Novo-Salmol®) <input type="checkbox"/> Budesonide (e.g. Symbicort®) <input type="checkbox"/> Other: _____		
How many puffs of reliever medication are prescribed for an asthma episode? (CHECK ONE)	<input type="checkbox"/> 1 puff <input type="checkbox"/> 2 puffs	<input type="checkbox"/> 1 or 2 puffs <input type="checkbox"/> Other: _____	
Where does your child carry his/her reliever medication?	<input type="checkbox"/> fanny pack <input type="checkbox"/> backpack	<input type="checkbox"/> purse <input type="checkbox"/> other _____	
Does your child need help when using reliever medication?	<input type="checkbox"/> Yes What kind of help? _____ <input type="checkbox"/> No		
CIRCLE the type of medication device your child uses for <u>reliever medication</u> :			
			
Metered dose inhaler (MDI)	MDI with Aerochamber®	MDI with Aerochamber® mask	Turbuhaler® other _____

The Individual Health Care Plan and emergency medication should accompany the child on excursions outside the facility.

Name: _____
 Birthdate: _____
 PHIN: _____

**STANDARD HEALTH CARE PLAN (SHCP)
 ASTHMA**

IF YOU SEE THIS: 	DO THIS:
<p><u>Signs of an asthma episode:</u></p> <ul style="list-style-type: none"> ▪ Coughing ▪ Wheezing ▪ Chest tightness ▪ Shortness of breath ▪ Increase in rate of breathing 	<ol style="list-style-type: none"> 1. Remove the child from triggers of asthma (e.g. exercise, cold air, smoke). 2. Have child sit down. 3. Ensure the child takes reliever medication (blue cap). 4. Encourage slow deep breathing. 5. Monitor child for improvement.
<p><u>Emergency Situations:</u></p> <ul style="list-style-type: none"> ▪ Reliever medication has been given and there is no improvement of asthma symptoms in 5 minutes ▪ Greyish/bluish color in lips and nail beds ▪ Inability to speak in full sentences ▪ Heaving of chest or chest sucking inward ▪ Shoulders held high, tight neck muscles ▪ Cannot stop coughing ▪ Difficulty walking <p>If asthma symptoms are severe, the child may NOT be wheezing as there is not enough air moving in the lungs to generate a wheeze.</p>	<ol style="list-style-type: none"> 1. Activate 911/EMS. 2. Give reliever medication every 5 minutes. 3. Notify parent/guardian. 4. Stay with child until EMS personnel arrives
<p><u>Signs that asthma is not controlled</u></p> <p>If staff become aware of any of the following situations, they should inform the child's parent/guardian.</p> <ul style="list-style-type: none"> ▪ Asthma symptoms prevent child from performing normal activities. ▪ Child appears to be experiencing more frequent coughing, shortness of breath or wheezing. ▪ Child is using reliever medication more than 3 times per week to relieve asthma symptoms. An exception to this includes the use of reliever medication before exercise to prevent exercise induced asthma symptoms, which then may be used up to once a day. 	

I have reviewed the above plan for my child and provide consent to this plan on behalf of my child.
 Parent/guardian signature: _____ Date: _____

I have reviewed the above plan to ensure it provides the community program with required information.
 Nurse signature: _____ Date: _____

I have received the above plan and have notified appropriate staff.
 Program Designate signature: _____ Date: _____

Instruction sheet for medication device attached

FOR OFFICE USE ONLY:

ANAPHYLAXIS INDIVIDUALIZED HEALTH CARE PLAN

Child name:		Birth date:	
Community program name: <i>St Rose School</i>		MedicAlert™ identification worn?	
Grade:		<input type="checkbox"/> YES <input type="checkbox"/> NO	
Parent/guardian name:			
Home #:	Cell #:	Work #:	
Parent/guardian name:			
Home #:	Cell #:	Work #:	
Alternate emergency contact name:			
Home #:	Cell #:	Work #:	
Allergist:		Phone #:	
Pediatrician/Family doctor:		Phone #:	
Life-threatening allergen(s):			
Other allergies (non life-threatening):			
Adrenaline auto-injector prescribed for child	Type of device <input type="checkbox"/> EpiPen® <input type="checkbox"/> Allerject™	Dosage <input type="checkbox"/> 0.3 mg <input type="checkbox"/> 0.15 mg	Location <input type="checkbox"/> Fanny pack or belt <input type="checkbox"/> Backpack <input type="checkbox"/> Purse <input type="checkbox"/> Other: _____
It is recommended that the adrenaline auto-injector be with the child during attendance at the community program. Antihistamines are NOT used in the management of life-threatening allergies in community program settings.			
Child has a back-up adrenaline auto-injector at the community program.		<input type="checkbox"/> YES Location: _____ <input type="checkbox"/> NO	
OTHER INFORMATION ABOUT MY CHILD'S LIFE THREATENING ALLERGY THAT THE COMMUNITY PROGRAM SHOULD KNOW:			

The Health Care Plan and emergency medication should accompany the child on excursions outside the facility.

ANAPHYLAXIS EMERGENCY RESPONSE PLAN

Name: _____	Birth date: _____		
IF YOU SEE THIS	DO THIS		
<p><u>If ANY combination of the following signs is present and there is reason to suspect anaphylaxis:</u></p> <p><i>When remembering the signs of anaphylaxis, think F.A.S.T (Face, Airway, Stomach, Total Body)</i></p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; vertical-align: top;"> <p><u>Face</u></p> <ul style="list-style-type: none"> • red watering eyes • runny nose • itchiness • redness, swelling of face, lips & tongue <p><u>Airway</u></p> <ul style="list-style-type: none"> • throat tightness • change of voice • difficulty swallowing • difficulty breathing • coughing • wheezing </td> <td style="width: 50%; vertical-align: top;"> <p><u>Stomach</u></p> <ul style="list-style-type: none"> • vomiting • diarrhea • cramps <p><u>Total body</u></p> <ul style="list-style-type: none"> • swelling • hives • itchiness • sense of doom • change in behavior • pale or bluish skin • dizziness • fainting • loss of consciousness </td> </tr> </table>	<p><u>Face</u></p> <ul style="list-style-type: none"> • red watering eyes • runny nose • itchiness • redness, swelling of face, lips & tongue <p><u>Airway</u></p> <ul style="list-style-type: none"> • throat tightness • change of voice • difficulty swallowing • difficulty breathing • coughing • wheezing 	<p><u>Stomach</u></p> <ul style="list-style-type: none"> • vomiting • diarrhea • cramps <p><u>Total body</u></p> <ul style="list-style-type: none"> • swelling • hives • itchiness • sense of doom • change in behavior • pale or bluish skin • dizziness • fainting • loss of consciousness 	<ol style="list-style-type: none"> 1. Give adrenaline auto-injector (EpiPen or Allerject). <ol style="list-style-type: none"> i. Secure child's leg. ii. Identify site on outer middle thigh. iii. Grasp adrenaline auto-injector in fist and remove safety cap(s). iv. Firmly press tip into the thigh at a 90° angle until you hear a click. v. Hold in place for a slow count of 5. 2. Activate 911/EMS. 3. Notify parent/guardian. 4. If signs of anaphylaxis persist or recur, give backup adrenaline auto-injector (if available) every 5 to 15 minutes. 5. Stay with child until EMS personnel arrive. 6. Discard adrenaline auto-injector safely or give to EMS personnel.
<p><u>Face</u></p> <ul style="list-style-type: none"> • red watering eyes • runny nose • itchiness • redness, swelling of face, lips & tongue <p><u>Airway</u></p> <ul style="list-style-type: none"> • throat tightness • change of voice • difficulty swallowing • difficulty breathing • coughing • wheezing 	<p><u>Stomach</u></p> <ul style="list-style-type: none"> • vomiting • diarrhea • cramps <p><u>Total body</u></p> <ul style="list-style-type: none"> • swelling • hives • itchiness • sense of doom • change in behavior • pale or bluish skin • dizziness • fainting • loss of consciousness 		

Risk reduction strategies are the only way to prevent anaphylaxis. Although it is not possible to achieve complete avoidance of allergens in community program settings, it is important to reduce exposure to life-threatening allergen(s). Please contact the community program if you have any questions about the risk reduction strategies that are implemented in their facility. School division policy may be found on their website.

I have reviewed the above plan for my child and provide consent to this plan on behalf of my child.

Parent/guardian signature: _____ Date: _____

I have reviewed the above plan to ensure it provides the community program with required information.

Nurse signature: _____ Date: _____

Documentation (Office use ONLY)



Ste. Rose School

280 Gendreau St. Ste. Rose du Lac, Manitoba R0L 1S0 Phone: 204-447-2088 Fax: 204-447-2457

PARENTAL CONSENT FORM - FOR STE. ROSE SCHOOL

Instructions to parents/guardians:

Before your child is to be taken on school sponsored sports trips away from the school, you will be required to complete this consent form. This form is good for all sporting trips undertaken during the entire school year. If an event is planned outside of the division, an itinerary regarding the trip will be provided. If you require more information before consenting to the trip, please phone the organizing teacher.

PART A: To be completed by the school

Date of Trip: 2018-2019 Sports Year **Method of Transportation:** Bus/Vehicle

Departure Place: Ste Rose School **Departure Time:** As Per Schedules

Destination Place: Areas as per sporting event schedule

Return Place: Ste. Rose School **Return Time:** Varies Per Schedule

Supervisor(s): Coaches/Staff **Purpose of the Trip:** All Division Sports

PART B: To be completed by the parent/guardian

This is to certify my consent for my child to participate in all sports activities undertaken by the Ste Rose School Sports Program.

Child's Name _____

Family Physician _____ Telephone No. _____

Person to contact in case of an emergency _____

Medical # _____ / _____

Telephone number (home) _____ (work) _____ other _____

List any allergies, illnesses, etc. and what treatment must be carried out:

Any other pertinent information: _____

I understand that the trip will be under the supervision of a teacher. I also understand that I may be liable for property damages caused by my child while on and during the excursion. **I realize that I am responsible to provide for transportation, meals and motel in the event there is a storm or that the bus breaks down during a trip.**

Date: _____ Parent/Guardian Signature: _____

****Please see reverse side****

Ste Rose School
Student Permission to Leave Form #P-30-I

Grade Eleven & Twelve – 2018-2019

Student Name : _____ **Grade:** _____

Period	Time	Monday	Tuesday	Wednesday	Thursday	Friday
1	8:52 – 10:04					
2	10:07 – 10:43					
3	10:48 – 11:59					
Noon	12:00 – 1:00					
4	1:00 – 2:12					
5	2:18 – 3:30					

I authorize _____ (child's name) to be absent from school per above timetable. I realize that once my child is away from school, the school division or its employees cannot be held responsible for my child's safety or behavior. I also realize that the school principal may revoke this privilege at any time, if academic performance or behavior is unsatisfactory. Parents may also revoke this privilege at any time by informing the school in writing.

Parent's Comments: Please comment as to where the student will be or any other pertinent comments.

Parent/Guardian Signature: _____ **Date:** _____

Principal Verification: _____ **Date:** _____



Ste. Rose School

280 Gendreau St. Ste. Rose du Lac, Manitoba R0L 1S0

Phone: 204-447-2088 Fax: 204-447-2457

STE. ROSE SCHOOL LOCK & LOCKER FORM

NAME _____ Grade: _____

ADDRESS _____

PHONE NO. _____

LOCKER NO. _____

LOCK NO. _____

COMBINATION _____

.....
My signature on this form acknowledges the receipt and responsibility of a lock and locker. In addition, I understand the locker and lock are the property of Ste. Rose School and subject to inspections with or without student permission at the discretion of the principal.

The school requires that only a school-supplied lock be used on the locker. Students are asked not to leave valuables or money in their locker. Students may use the school safe to store such valuables.

My signature indicates I have read and understood the conditions stated above.

STUDENT SIGNATURE _____

PARENT SIGNATURE _____